

Bath & North East Somerset Council		
MEETING/ DECISION MAKER:	Cllr Paul Roper, Cabinet Member for Economic and Cultural Sustainable Development	
MEETING/ DECISION DATE:	On or after 20 December 2025	EXECUTIVE FORWARD PLAN REFERENCE:
		E 3674
TITLE:	Fashion Museum Bath Collection Policies Renewal	
WARD:	All	
AN OPEN PUBLIC ITEM		
List of attachments to this report: <ul style="list-style-type: none">○ Fashion Museum Bath Collections Development Policy○ Fashion Museum Bath Documentation Policy○ Fashion Museum Bath Collections Care and Conservation Policy		

1 THE ISSUE

It is a requirement of the Arts Council England's Accreditation Standard that Fashion Museum Bath must have a Collections Development Policy, Documentation Policy and Collections Care and Conservation Policy. These must be reviewed and renewed every 5 years. The Fashion Museum Bath's policies are now due for renewal.

2 RECOMMENDATION

The Cabinet Member is asked to;

- 2.1 Approve the Fashion Museum Bath's Collections Development Policy, Documentation Policy and Collections Care and Conservation Policy.

3 THE REPORT

- 3.1 It is a requirement of the Arts Council England's Accreditation Standard that a museum must have a Collections Development Policy that underpins the development of our collections. It shows how our collections development activities (acquisition, appraisal, deaccessioning, and disposal) link clearly to our statement of purpose and meets ethical commitments and legal requirements.

- 3.2 It is a requirement of the Arts Council England's Accreditation Standard that a museum must have a Documentation Policy that ensures our collections' documentation activities provide us with useful and useable information, linked to your statement of purpose, and meets ethical commitments and legal requirements.
- 3.3 It is a requirement of the Arts Council England's Accreditation Standard that a museum must have a Collections Care and Conservation Policy that shows how our collections care and conservation activities ensure the long-term preservation of collections, link to your statement of purpose, and meet ethical commitments and legal requirements. The policy should outline the duty of care and responsibilities towards the collection.
- 3.4 For Accreditation, the Fashion Museum Bath needs to be able to provide a copy of the various policies and signed approval for each one from our governing body. The statement of purpose and key aims/priorities must be approved by the governing body or by those approved to take delegated decisions.

4 STATUTORY CONSIDERATIONS

- 4.1 N/A

5 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)

- 5.1 All activities are either included in our existing budgets or, where external funding is required, will be considered in our fundraising strategy.

6 RISK MANAGEMENT

- 6.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.

7 EQUALITIES

- 7.1 Equalities considerations will be made on a project and activity basis and are subject to Heritage Service's overall approach to Equalities, Diversity and Inclusion.

8 CLIMATE CHANGE

- 8.1 Environmental considerations will be made on a project and activity basis and are subject to Heritage Service's overall approach to sustainability.

9 OTHER OPTIONS CONSIDERED

- 9.1 N/A

10 CONSULTATION

- 10.1 The policies have been developed with consultation across the Fashion Museum Bath team, as well as the Collections teams at the Roman Baths and Victoria Art Gallery. The reports have been cleared by the S151 Officer and Monitoring Officer.

Contact person	Elisabeth Murray – Senior Curator, Fashion Museum Tel: 01225 477833
Background papers	None
Please contact the report author if you need to access this report in an alternative format	